

**RECORD OF PROCEEDING**  
Regular Board of Aldermen Meeting  
April 1, 2025

Mayor McNamara called the meeting to order at 6:30 p.m.

Roll call for the meeting was taken, with the following result:

**ATTENDANCE**

| <u>PRESENT</u>                  | WARD                     |
|---------------------------------|--------------------------|
| Mayor Sue McNamara              |                          |
| Alderman Jeff Schweig           | Ward 1                   |
| Alderman Honora Schiller        | Ward 2                   |
| Alderman Brock MacDonald        | Ward 2 (arrived at 6:38) |
| Alderman Lin Midyett (via Zoom) | Ward 3                   |
| Alderman Gregg Bogosian         | Ward 3                   |

| <u>ABSENT</u>       |        |
|---------------------|--------|
| Alderman Andrew Low | Ward 1 |

A quorum was met.

**ALSO IN ATTENDANCE**

City Administrator/Clerk Megan Eldridge  
City Attorney Patrick Butler

Mayor McNamara led everyone in the Pledge of Allegiance.

Mayor McNamara announced there would be a Closed Meeting tonight.

**AGENDA APPROVAL**

Alderman Midyett moved to approve and accept the agenda as posted. Alderman Schweig seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. The motion passed.

**APPROVAL OF MINUTES**

Alderman Schweig moved to approve the March 4, 2025 meeting minutes. Alderman Midyett seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. The motion passed.

Alderman Bogosian moved to amend the March 4, 2025 meeting minutes. Discussion was held regarding what was said at the March meeting during Unfinished Business. Alderman Bogosian moved to amend the March 4, 2025 meeting minutes by adding the heading "Discuss Exit Interview " under Unfinished Business and note the discussion of retirement plan options for employees flowed into discussion of the exit interview. Alderman Schweig seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. The motion passed.

**REMARKS, PETITIONS AND COMPLAINTS**

There were no remarks, petitions, or complaints.

## **REPORTS**

### **Chesterfield Police Report**

Lt. Connelly reviewed the monthly police report and mentioned the upcoming DEA Drug Take Back Day.

### **Mayor's Report**

Mayor McNamara provided the following financial Overview:

- Investment Account Total:       \$2,036,366.06
- Total Value of Money Market:    \$215,764.56
- Total Income YTD:               \$22,082.91
- Total Income Fiscal YTD:         \$63,189.85

She stated MoDOT will be removing the concrete curb bump-outs this summer. She reminded everyone of the upcoming municipal election. She noted the City will be looking into adopting more up-to-date code books, the 2025-2026 budget should be ready to present next month, and the annual meeting with HOA trustees would be coming up soon. She commented about the damages and impacts from the March 14<sup>th</sup> storm. She asked for patience with the staffing changes and transitions.

### **Aldermanic Reports**

Alderman Bogosian noted the city received additional damage last Friday from high winds.

### **City Attorney Report**

Mr. Butler noted he would be asking for availability to schedule a closed meeting. He spoke regarding the Architectural Review Board and issues facing the Board. Discussion was held regarding issues facing the Architectural Review Board and how to resolve them.

## **UNFINISHED BUSINESS**

### **Employee Handbook**

Discussion was held regarding the following: policy for sick leave and leave time. Without objection this item was postponed to the May meeting.

### **Amending FY2024-2025 Budget**

Mayor McNamara provided an update on amending the budget. Discussion was held regarding the following: items in the budget needing to be amended, balancing the budget, and reasons for amending budgets.

### **Aldermanic Pay Increase**

Alderman Schiller moved to discuss the aldermanic pay increase. Alderman MacDonald seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. The motion passed.

Discussion was held regarding the following: not increasing the aldermanic pay because of increased expenses and unknown forthcoming expenses, people choosing to serve on the Board because they want to serve and not for the pay, income earned from the Money Market account, and pay of elected officials in other cities.

Alderman Schiller moved to leave the aldermanic pay as is. Alderman Bogosian seconded the motion. A voice vote was taken, which resulted in an affirmative result. Alderman MacDonald voted no. The motion passed.

**Bill No. 0555 - AN ORDINANCE APPOINTING ANDREA BURNS AS DEPUTY CITY CLERK FOR THE CITY OF CLARKSON VALLEY, ST. LOUIS COUNTY, MISSOURI.**

Alderman Schweig moved to discuss the bill. Alderman Midyett seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. The motion passed.

Discussion was held regarding the following: adhering to the City Code, the need for a deputy city clerk, changing the job title, duties of a deputy city clerk and assistant city clerk, distinctions between an assistant city clerk and deputy city clerk, historically not having a deputy city clerk, and appointing a deputy city clerk in the future.

Alderman Schweig moved to vote on the bill. Alderman Midyett seconded the motion. Roll call was taken, with the following results: Yes: Schweig and Midyett. No: MacDonald, Schiller, and Bogosian. Absent: Low. Bill No. 0555 failed.

**NEW BUSINESS**

**Financial Software Implementation**

Ms. Eldridge presented information on implementing financial software.

Alderman MacDonald moved to prepare legislation for the approval of QuickBooks as recommended. Alderman Midyett seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. The motion passed.

**Financial Consultant**

Discussion was held regarding the following: setting a process and standards going forward and benefits of hiring a temporary financial consultant.

Without objection, it was agreement for options for a financial consultant be presented at the May meeting.

**Changing Computer Workspace Platform**

Alderman Midyett moved to discuss changing computer workspace platforms. Alderman Schweig seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. The motion passed.

Discussion was held regarding the following: fees for migrating data and e-mail and benefits of Microsoft.

Alderman Bogosian moved to prepare legislation to move to the Microsoft 365 platform and to go ahead and proceed with the migration. Alderman Schweig seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. The motion passed.

**APPROVAL OF EXPENDITURES**

Alderman Schiller moved to approve the expenditures. Alderman Midyett seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. The motion passed.

**CLOSED MEETING: Pursuant to RSMo. 610.021(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.**

Alderman Schiller moved to go into closed session at 8:18 p.m. pursuant to RSMo. 610.021(13). Alderman Midyett seconded the motion. Roll call was taken, with the following results: Yes: Schweig, MacDonald, Schiller, Midyett and Bogosian. No: None. Absent: Low. The motion passed.

The closed session began at 8:18 p.m.

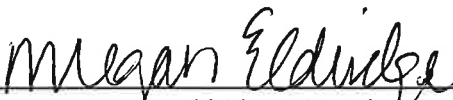
Alderman Schiller moved to go out of closed session at 8:30 p.m. pursuant to RSMo. 610.021(13). Alderman Midyett seconded the motion. Roll call was taken, with the following results: Yes: Schweig, MacDonald, Schiller, Midyett and Bogosian. No: None. Absent: Low. The motion passed.

Alderman Schiller moved to reconvene the open meeting. Alderman Midyett seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. The motion passed.

**ADJOURN**

Alderman Schweig made a motion to adjourn the meeting. Alderman Bogosian seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. The motion passed. The meeting was adjourned at 8:31 p.m.

  
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Sue McNamara, Mayor

  
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ATTEST: Megan Eldridge, City Administrator/City Clerk