

RECORD OF PROCEEDING
Regular Board of Aldermen Meeting
May 6, 2025

Mayor McNamara called the meeting to order at 6:32 p.m.

Roll call for the meeting was taken, with the following result:

ATTENDANCE

<u>PRESENT</u>	WARD
Mayor Sue McNamara	
Alderman Jeff Schweig	Ward 1
Alderman Courtney Birkel	Ward 2
Alderman Brock MacDonald	Ward 2
Alderman Lin Midyett (via Zoom)	Ward 3
Alderman Tracy Nuelle	Ward 3

<u>ABSENT</u>	
Alderman Andrew Low	Ward 1

A quorum was met.

ALSO IN ATTENDANCE

City Administrator/Clerk Megan Eldridge
City Attorney Patrick Butler (via Zoom)
Building Commissioner Brad Holmes
Lt. Chris Connelly

Mayor McNamara led everyone in the Pledge of Allegiance.

Mayor McNamara welcomed Alderman Birkel and Alderman Nuelle.

AGENDA APPROVAL

Alderman Schweig moved to approve and accept the agenda as posted. Alderman Birkel seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

APPROVAL OF MINUTES

Alderman Schweig moved to approve the April 1, 2025 meeting minutes, the April 1, 2025 closed meeting minutes, the April 23, 2025 meeting minutes, and the April 23, 2025 closed meeting minutes. Alderman Nuelle seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

REMARKS, PETITIONS AND COMPLAINTS

There were no remarks, petitions, or complaints.

CONSENT AGENDA

Appointments and Reappointments

Appoint Alderman Tracy Nuelle – Planning & Zoning Commission

Reappoint Greg Hartwig – Planning & Zoning Commission

Reappoint Tom Berkeley – Board of Adjustment

Reappoint Megan Eldridge – City Administrator/Clerk

Reappoint Mark Gaertner – Municipal Judge

Resolution No. 25-01 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF CLARKSON VALLEY, ST. LOUIS COUNTY, MISSOURI, ADOPTING AN EMPLOYEE HANDBOOK.

Approval of Expenditures

Alderman MacDonald moved to approve the consent agenda. Alderman Schweig seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Building Code Updates

Mr. Holmes provided information on code books the City was currently using. He provided suggestions on adopting more current codes. He explained the process of updating the City's codes and provided options the City had.

Discussion was held regarding the following: combining different code book editions, adopting portions of a code book, and using the same code book as neighboring communities.

Alderman MacDonald moved to proceed as recommended to assess the 2024 International Building Code and 2024 International Residential Code and incorporating the 2015 International Energy Conservation Code with a not-to-exceed amount of \$1,000. Alderman Midyett seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

Amendments to Architectural Review Board

Mr. Holmes explained difficulties with the current code and providing more guidance and structure for the Architectural Review Board members.

Discussion was held regarding the following: some subjectiveness in the proposed amendments, the role of homeowners associations, conventional design, and colors.

Alderman Birkel moved to prepare legislation as recommended in the memo. Alderman Nuelle seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

Financial Consultant

Discussion was held regarding the following: scope of work for a financial consultant, candidates for a financial consultant, and finding contractors for City services.

Alderman MacDonald moved to prepare legislation for the City to enter into a contract with Jim Torti as a financial consultant. Alderman Schweig seconded the motion. A voice vote was taken, which resulted in a negative result. Mayor McNamara declared the motion failed.

Alderman Schweig moved to prepare legislation for the City to enter into a contract with Don Yucuis as a financial consultant. Alderman Nuelle seconded the motion. A voice vote was taken, which resulted in an affirmative result. Mayor McNamara declared the motion passed.

Format of Board of Aldermen Agendas

Alderman Birkel moved to discuss the agenda item. Alderman MacDonald seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

Discussion was held regarding the following: formatting the agenda so the meeting runs smoothly, removing headings or footnotes from the agendas, and placing approval of meeting minutes on the consent agenda.

Election of Board of Aldermen President

Alderman Schweig moved to elect Lin Midyett as Board of Alderman President. Alderman Birkel seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

Bill No. 0558 - AN ORDINANCE AUTHORIZING THE PURCHASE OF MICROSOFT 365 LICENSES ON BEHALF OF THE CITY OF CLARKSON VALLEY, ST. LOUIS COUNTY, MISSOURI.

Alderman Birkel moved to read the bill for the first time. Alderman Schweig seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed. Ms. Eldridge read the bill for the first time.

Alderman Schweig moved to read the bill for the second time. Alderman Nuelle seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed. Ms. Eldridge read the bill for the second time.

Roll call was taken on approval of the bill, with the following results: Yes: Schweig, MacDonald, Birkel, Midyett, and Nuelle. Absent: Low. Mayor McNamara declared Bill No. 0558 passed.

Bill No. 0559 - AN ORDINANCE AUTHORIZING THE PURCHASE OF QUICKBOOKS ONLINE ON BEHALF OF THE CITY OF CLARKSON VALLEY, ST. LOUIS COUNTY, MISSOURI.

Alderman Birkel moved to discuss the bill. Alderman Schweig seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

Alderman Birkel moved to read the bill for the first time. Alderman Nuelle seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed. Ms. Eldridge read the bill for the first time.

Alderman Birkel moved to read the bill for the second time. Alderman Nuelle seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed. Ms. Eldridge read the bill for the second time.

Roll call was taken on approval of the bill, with the following results: Yes: MacDonald, Birkel, Midyett, Nuelle, and Schweig. Absent: Low. Mayor McNamara declared Bill No. 0559 passed.

Bill No. 0560 - AN ORDINANCE REVISING THE BUDGET FOR THE CITY OF CLARKSON VALLEY, ST. LOUIS COUNTY, MISSOURI FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2024 AND ENDING ON JUNE 30, 2025.

Alderman MacDonald moved to read the bill for the first time. Alderman Schweig seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed. Ms. Eldridge read the bill for the first time.

Alderman Birkel moved to discuss the bill. Alderman MacDonald seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

Alderman Birkel moved to read the bill for the second time. Alderman Schweig seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed. Ms. Eldridge read the bill for the second time.

Roll call was taken on approval of the bill, with the following results: Yes: Birkel, Midyett, Nuelle, Schweig, and MacDonald. Absent: Low. Mayor McNamara declared Bill No. 0560 approved.

Bill No. 0561 - AN ORDINANCE ADOPTING THE MUNICIPAL BUDGET FOR THE 2025-2026 FISCAL YEAR FOR THE CITY OF CLARKSON VALLEY, ST. LOUIS COUNTY, MISSOURI.

Alderman Birkel moved to read the bill for the first time. Alderman Nuelle seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed. Ms. Eldridge read the bill for the first time.

Alderman Birkel moved to discuss the bill. Alderman Nuelle seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

Discussion was held regarding payroll taxes.

Alderman Birkel moved to read the bill for the second time. Alderman Nuelle seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed. Ms. Eldridge read the bill for the second time.

Roll call was taken on approval of the bill, with the following results: Yes: Midyett, Nuelle, Schweig, MacDonald, and Birkel. Absent: Low. Mayor McNamara declared Bill No. 0561 passed.

MISCELLANEOUS

Mayor's Report

Mayor McNamara provided the following financial Overview:

- Investment Account Total: \$2,000,106.86
- Total Investment Income YTD: \$27,231.12
- Total Investment Income Fiscal YTD: \$68,338.06
- Court Revenue: \$4,929.36

Mayor McNamara stated performance review forms are being implemented and welcomed any suggestions for the forms.

Aldermanic Reports

Alderman Birkel suggested having a drop-down menu or having people cite the code violation when using the nuisance complaint forms on the City website.

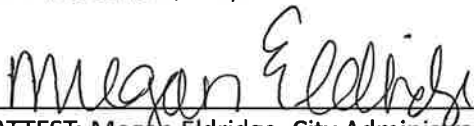
Aldermen asked about complaints received by the City and commented about the reporting form on the City website.

ADJOURN

Alderman MacDonald made a motion to adjourn the meeting. Alderman Birkel seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed. The meeting was adjourned at 7:43 p.m.



Sue McNamara, Mayor



ATTEST: Megan Eldridge, City Administrator/City Clerk

