

RECORD OF PROCEEDING
Regular Board of Aldermen Meeting
June 3, 2025

Mayor McNamara called the meeting to order at 6:30 p.m.

Roll call for the meeting was taken, with the following result:

ATTENDANCE

<u>PRESENT</u>	WARD
Mayor Sue McNamara	
Alderman Jeff Schweig	Ward 1
Alderman Andrew Low	Ward 1
Alderman Lin Midyett	Ward 3
Alderman Tracy Nuelle	Ward 3

<u>ABSENT</u>	
Alderman Courtney Birkel	Ward 2
Alderman Brock MacDonald	Ward 2

A quorum was met.

ALSO IN ATTENDANCE

City Administrator/City Clerk Megan Eldridge
City Attorney Patrick Butler
Lt. Chris Connelly

Mayor McNamara led everyone in the Pledge of Allegiance.

APPROVAL OF AGENDA

Alderman Low moved to approve and accept the agenda as posted. Alderman Midyett seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

REMARKS, PETITIONS AND COMPLAINTS

There were no remarks, petitions, or complaints.

CONSENT AGENDA

Appointments and Reappointments

Appoint John Munich – Board of Adjustment (Alternate)
Appoint Aaron Goltzman – Planning & Zoning Commission (Alternate)

Approval of Expenditures

Approval of May 6, 2025 Meeting Minutes

Pyrotechnic Display Permit Application – Forest Hills Country Club

Alderman Low moved to approve the consent agenda. Alderman Nuelle seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Adobe Acrobat Pro Software

Ms. Eldridge provided information on purchasing an Adobe Acrobat Pro software license.

Discussion was held regarding the following: discounts for paying early.

Alderman Midyett moved to prepare legislation for the purchase of an Adobe Acrobat Pro software license. Alderman Schweig seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

WordPress Pro Software

Ms. Eldridge provided information on purchasing and using the WordPress Pro software.

Discussion was held regarding the following: making payments online, benefits of paying for and submitting permits online, surcharge for paying via QuickBooks, streamlining the building permit process, using Square, redesigning the City website, and cost of WordPress Pro software.

Alderman Midyett moved to prepare legislation for the purchase of WordPress Pro software. Alderman Low seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed.

Bill No. 0562 - AN ORDINANCE AUTHORIZING A CONTRACT FOR FINANCIAL CONSULTING SERVICES WITH DONALD YUCUIS AND AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE SAME ON BEHALF OF THE CITY OF CLARKSON VALLEY, ST. LOUIS COUNTY, MISSOURI.

Ms. Eldridge read the bill for the first time.

Alderman Schweig moved to read the bill for the second time. Alderman Low seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed. Ms. Eldridge read the bill for the second time.

Roll call was taken on approval of the bill, with the following results: Yes: Schweig, Low, Midyett, and Nuelle. Absent: MacDonald and Birkel. Mayor McNamara declared Bill No. 0562 passed.

MISCELLANEOUS

Mayor's Report

Mayor McNamara provided the following financial Overview:

- Investment Account Total: \$1,905,307.30
- Total Investment Income YTD: \$31,956.80

- Total Investment Income Fiscal YTD: \$73,063.74
- Amount in Money Market: \$88,979.80
- Court Revenue: \$3,417.01

Mayor McNamara recognized Ms. Eldridge for volunteering with the tornado cleanup.

Mayor McNamara stated she spoke at the City of Manchester's Memorial Day event. She noted she also spoke about Clarkson Valley during her interviews with Channel 4 and Mark Harder's show on 101.9 FM.

Mayor McNamara reminded everyone that the City budgeted for training for seminars and conferences which included travel, hotel, and meals and encouraged the aldermen to attend.

Mayor McNamara mentioned modifying some Board of Adjustment items, particularly the voting process, setting specific meeting dates, and accepting only completed applications.

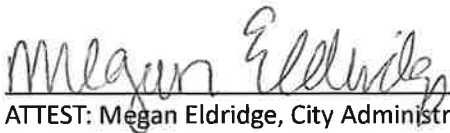
Mayor McNamara stated Building Commissioner Brad Holmes will be leaving the City, as he is relocating to Michigan. She noted that currently she planned to meet with an experienced candidate and asked for anyone to inform her of any candidates they would like to consider.

ADJOURN

Alderman Low made a motion to adjourn the meeting. Alderman Nuelle seconded the motion. A voice vote was taken, which resulted in a unanimous affirmative result. Mayor McNamara declared the motion passed. The meeting was adjourned at 6:57 p.m.



Sue McNamara, Mayor



ATTEST: Megan Eldridge, City Administrator/City Clerk