

Sue McNamara
MAYOR



Megan Eldridge
CITY ADMINISTRATOR/CLERK

SPECIAL EVENT APPLICATION

A Special Event Permit is supplemented and qualified by all general regulations and ordinances of the City of Clarkson Valley. A plot plan may be required if you are requesting to erect temporary structures. City Hall has "No Parking" signs available. These are to be posted on the opposite side of the street in front of the home hosting. Please remove the signs immediately upon the conclusion of the event and when the event is not in progress, i.e. overnight.

Applicants Name: _____

Address of event: _____

Phone Number: _____

Email Address: _____

Nature of event: _____

Event Date(s): _____ Time: _____ am/pm to _____ am/pm

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How many guests do you anticipate will be attending? _____

How many vehicles will be parked on the street? _____

Will you be requesting Police assistance for traffic control? ____ Yes ____ No

If setting up a tent will electricity be used? ____ Yes ____ No

Applicant's signature: _____ Date: _____

City of Clarkson Valley

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