

**CITY OF CLARKSON VALLEY
SPECIAL EVENT APPLICATION**

A Special Event Permit is supplemented and qualified by all general regulations and ordinances of the City of Clarkson Valley.

A plot plan may be required if you are requesting to erect temporary structures.

NAME OF COMPANY OR INDIVIDUAL: _____

ADDRESS: _____

ADDRESS OF EVENT (if different from above) _____

NAME AND ADDRESS OF OWNER SPONSORING EVENT: _____

NATURE OF EVENT (Be specific on all activities, including description of location where event is to be held. Attach diagram if necessary.)

DATES AND TIME OF SPECIAL EVENT: _____

HOW MANY GUESTS DO YOU ANTICIPATE WILL BE ATTENDING? _____

HOW MANY VEHICLES WILL BE PARKED ON THE STREET? _____

WILL YOU BE REQUESTING POLICE ASSISTANCE FOR TRAFFIC CONTROL? _____

WILL YOU BE ERECTING A TENT: _____ WILL ELECTRICITY BE USED IN THE TENT? _____

Signed _____ (Date) _____
(Contact Person)

Phone Number _____ Email Address _____

POLICE NOTIFICATION:

Chesterfield Police Department

Scott Douglass