



SPECIAL EVENT APPLICATION

A Special Event Permit is supplemented and qualified by all general regulations and ordinances of the City of Clarkson Valley. A plot plan may be required if you are requesting to erect temporary structures. City Hall has "No Parking" signs available. These are to be posted on the opposite side of the street in front of the home hosting the sale. Please remove the signs immediately upon the conclusion of the sale and when the sale is not in progress, i.e. overnight.

Name of Company or Individual: _____

Address: _____

Address of event (if different from above): _____

Name of Homeowner Sponsoring the event: _____

Address of Homeowner Sponsoring Event: _____

Nature of event: (Be specific on all activities, including description of location where event is to be held. Attach diagram if necessary.) _____

Date(s) of event: _____ Start time: _____ End Time: _____

How many guests do you anticipate will be attending? _____

How many vehicles will be parked on the street? _____

Will you be requesting Police assistance for traffic control? Yes ___ No ___

Will you be erecting a tent? Yes ___ No ___

Will electricity be used in the tent? Yes ___ No ___

Please print name: _____ Phone Number: _____

Email Address: _____

Signed: _____ Date: _____

Chesterfield Police Department

Date

Sue McNamara, Mayor

Date