

Sue McNamara
MAYOR



Michele McMahon
CITY ADMINISTRATOR

BUILDING PERMIT APPLICATION

Date: _____

Project Address: _____

Plans approved by Subdivision Trustees? (*Applicable for exterior projects only*) Yes ___ No ___

Provide Detailed Description of Project:

Homeowner Name: _____ Phone: _____
Email Address: _____ Alt. Phone: _____

Contractor: _____ Phone: _____
Contact: _____ Alt. Phone: _____
Email Address: _____

Architect Name: _____ Phone: _____
Contact: _____ Alt. Phone: _____
Email Address: _____

Will this project require a dumpster: Yes ___ No ___

If yes, the dumpster must be located on the homeowner's property. Permission to place a dumpster is good for thirty (30) days. If additional time is necessary, approval must be obtained from the Director of Solid Waste Management.

Will this project require a portable storage unit, PODS, or similar device? Yes ___ No ___

If yes, the unit must be located on the homeowner's property per all provisions stated in the Clarkson Valley Code and must be approved by the Building Commissioner.

Will this project require a temporary non-sewered sanitation unit (porta-potty)? Yes ___ No ___

If yes, the location must be approved by the Building Commissioner.

Will this project require gravel, stone blocks, bricks, or a trailer? Yes ___ No ___

If yes, the gravel, blocks and/or bricks may not be dropped off in the street and the trailer may be parked no longer than 72-hours.

OCCUPANCY IS PERMITTED ONLY IF AN COMPLETION CERTIFICATE IS ISSUED. COMPLETION CERTIFICATES ARE ISSUED ONLY AFTER THE FINAL INSPECTION IS MADE AND APPROVED.

As a matter of policy, the City of Clarkson Valley will issue a single Building Permit for external construction, i.e., decks, patios, tie walls, etc. when they are in a single request and can be illustrated by a single drawing

City of Clarkson Valley

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or set of drawings filed at the same time. Inspections will be combined where possible and appropriate. If this is not possible, then a separate permit is required for each item. Each sheet of the four (4) sets of construction plans that are required to accompany this Building Permit Application must be "signed" and "sealed" by an architect or engineer registered in the State of Missouri. The plot (site) plan must also be "signed" and "sealed" by a licensed surveyor or engineer registered in the State of Missouri. In most instances, PATIOS and INTERIOR FINISH jobs do not require plans that are "signed" and "sealed" by a registered architect. Provide two sets of complete plan layouts of roof trusses including connections and any modifications for openings, with the truss diagrams, all approved and sealed by a registered architect/engineer.

The dollar valuation of all construction covered by this specific Building Permit. \$ _____
Note: The definition of "valuation" is the total cost to the homeowner for this construction, excluding the cost of the land.

The total square footage of all living space that will be constructed under this specific Building Permit, including the garage and finished basements in the house and in house additions. _____ Total SF.

NOTE: Plumbing, electrical, mechanical and elevator work must be done by Contractors registered in St. Louis County. Permits are to be secured from and inspections made by St. Louis County.

No representation in this Application, nor any statement, schedule or exhibit furnished by the Applicant or Owner pursuant to this Application shall contain any untrue statement of a material fact or shall omit a material fact necessary to make the statements, schedules or exhibits contained therein not misleading.

In the event a Building Permit is issued pursuant to this Application, construction must begin six (6) months of the date issued. Said Building Permit is valid for one (1) year from the date approved and is contingent upon the Applicant proceeding with due diligence to complete the Project. In the event the City determines that due diligence in the completion of the Project is not being exercised, said Building Permit shall, upon ten (10) days written Notice to Applicant, be rescinded and all work thereunder shall cease.

Submission of any untrue statement or omission of a material fact shall herein be grounds for the immediate revocation of any Building Permit or Occupancy Permit issued pursuant to this Application.

I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION, THAT THE INFORMATION GIVEN IS CORRECT AND THAT I AM THE OWNER OR DULY AUTHORIZED TO ACT IN THE OWNER'S BEHALF AND HEREBY AGREE TO COMPLY WITH THE APPLICABLE REQUIREMENTS OF THE FIRE PREVENTION AND BUILDING CODES OF THE CITY OF CLARKSON VALLEY, MISSOURI. IT IS FURTHER UNDERSTOOD THAT THIS APPLICATION DOES NOT CONSTITUTE A PERMIT.

Applicant's Signature: _____ Title: _____

Received by: _____ Date: _____

Approved by: _____ Date: _____

Building Commissioner

City of Clarkson Valley